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Steps to Boost Your Law Firm's Billing Returns

If you think of your billing process as yet another unchangeable routine, think again. With better legal tech and a few key steps, you can increase billing productivity and have more active control of the process, including improved timekeeping, enhanced reimbursement procedures, batch invoices, and a more straightforward client payment process.

01

CAPTURE TIME AS IT HAPPENS.

On-the-go mobile timekeeping, multiple-entry timesheets, live timers, and passive tracking tools can all help ensure your billable hours make it onto the invoice.



02

MAKE THE MOST OF MOBILE ACCESS.

Utilize mobile apps to keep a better record of items for reimbursement with real-time entry.



03

LEVERAGE TOOLS FOR GREATER FINANCIAL ACCURACY, COMPLIANCE, AND CONVENIENCE.

Use bank statement imports to check your records and eliminate the need for double data entry.



04

ORGANIZE YOUR PRE-BILL PROCESS.

Before producing an invoice, use a standardized review process to streamline entry verification for various timekeepers.



05

CREATE INVOICES MORE QUICKLY WITH STANDARDIZED TEMPLATES AND ELECTRONIC FINALIZATION.

Save valuable time with invoice generation that takes minutes, not hours.



06

TAKE ADVANTAGE OF BATCHED INVOICE DELIVERY—WITH THE CAPACITY TO FINE-TUNE.

Filter and deliver invoices per specific parameters while still expediting the process with bulk sending to multiple clients.



07

MAKE THE MOST OF SECURE ONLINE PORTALS.

Share invoices conveniently and securely, no matter where your clients are located.



08

DON'T LET COLLECTIONS LAG.

Use automated reminders to help clients remember to pay invoices and retainer balances on time.



09

MAKE BILLS EASIER TO PAY.

With the click of a button, online payment options let clients pay by credit card on the spot.



10

TRANSFER RETAINER FUNDS IN BULK.

Save time for more billable work! Transfer earned income from multiple matters to your operating account in a single transaction.

